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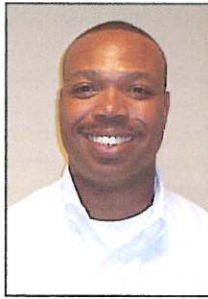
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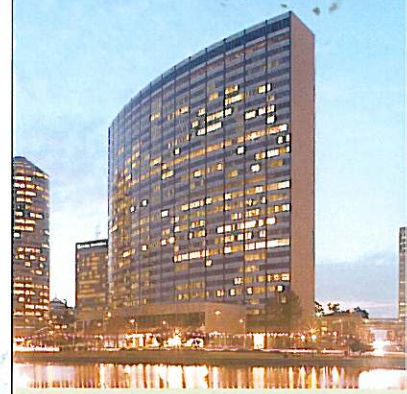
Upcoming Events

Welcome Kaiser Center's New Chief Engineer

Kaiser Center is pleased to announce that Donnell Gordon has joined our team as Chief Engineer. Donnell brings to Kaiser Center twelve years experience working in multi-tenant, Class-A High-rise office buildings, establishing and managing



preventative maintenance systems for complex building equipment and mechanical systems. Donnell also brings extensive construction management experience and Fire-Life Safety Directorship. *Please join us in welcoming Donnell to the team!*



UPDATE:

The Kaiser Center Capital Improvement Projects

Building Re-Keying

Kaiser Center continues to consolidate the multiple keying systems into one master system. This work includes the re-keying of each door at the Kaiser Building and Kaiser Mall. We realize this has been an imposition on many of you, and we take this opportunity to thank you for your cooperation and patience. It is anticipated that the complete re-keying of the property will be completed by December 31.

Fire Life Safety System Upgrade

The upgrade to the control equipment for the Simplex fire life safety system, which incorporates state of the art fire and life safety monitoring and graphic display, is now complete. Building management thanks you for your understanding and patience during this process.

Photo Badging: After-Hours Building Access

The implementation of an electronic card reader system for after-hours building access to the Kaiser Building has commenced. Tenant identification cards will be used to authorize entry to the building during non-business hours. This new system allows building management to obtain electronic records of building occupancy after-hours in case of an emergency. The system also provides for more efficient control of unauthorized access to the building. Continue to look for updates on the status of this project.

Surveillance System Upgrade

Improvements to the building's surveillance system were completed this fall. The project included upgrading the facility's security cameras to digital video recorders. The recording cameras are strategically located throughout the property and are monitored by Kaiser Center security 24/7.

Tis' the Season for Safety



Kaiser Center takes this opportunity to alert all of the building's occupants that historically crime increases as the holiday season approaches. Take every precaution to protect yourself from crime during the holiday season with heightened awareness. Here are a few suggestions:

Vehicle & Parking Garage Awareness:

- Take advantage of the building's **Security Escort Program** when walking to the Kaiser Center Garage at night. Call **271.6131** for an escort.
- Report all suspicious activity to security and building management.
- Solicitors are not welcome on the property. Please do not patronize these individuals. Call security to notify them of the presence of solicitors.

Office Awareness

- **ALWAYS** keep valuables in a locked drawer. **NEVER** leave valuable items unsecured and unattended.
- Question wandering visitors in your office. If the individual does not belong on your floor, contact security immediately with a description of the individual(s).

Post these numbers in your office:

271-6131: Security Non-Emergency • **271-0909:** Security Emergency

FEATURED RETAILER: Supreme Bean, Under New Management

Supreme Bean is under new management. Somi Lim is the new Manager and runs the daily operations. Supreme Bean specializes in an array of coffees, teas, espresso drinks and breakfast delights as well as catering services. If you find yourself in need of holiday cookie baskets, or would like a special catered continental breakfast, Supreme Bean would be delighted to deliver to you. Feel free to contact Somi, either by visiting or by telephone at **510.891.7007**.

